



Mission Parks, Recreation & Tree Commission Meeting Minutes July 20, 2020

The PRT Commission met via zoom on Monday July 20, 2020 at 6:00 PM

In attendance: Mark Raduziner, Anne O'Leary, Jaque Gameson, Karin Capron, Mary Funk, Mary Ryherd and Mellissa Currie.

Penn Almoney and Kathy Lockard represented staff.

Absent: David Schwenk, Ben Chociej and Lea Loudon. Hillary Parker-Thomas and Nick Schlossmacher - Council Liaisons

Guest - Terri Baugh - Sustainability Committee

Mark called the meeting to order at 6:03 pm

REVIEW

Approve Minutes:

Jacque Gameson requested the following changes be made:

- Under Mission Park Tour - Last tour was in **2018** not 1998.
- Under Mohawk Master Plan - The word actual should be corrected to **actual** in the parking lot sentence;
- Remove the line **Mary Funk comment about the fireworks at Christmas** from the PRT Meeting in Person for July item;
- **Karin Capron was in attendance**
- **Page 4 - A Kentucky** Coffee Tree is recommended

Jacque Gameson recommended approving the June 15, 2020 minutes with the changes.

Mary Funk seconded.

Motion carried 7-0.

Poster Contest winner Council presentation maybe September 16th?:

September 16th for poster contest winner presentation - Anne O'Leary recommended to just have it as virtual.

Ask the Lockard family if they can do a virtual zoom meeting for Kaitlyn to be presented to Council. Date to be determined.

Community Center amended operations update:

Penn updated the group on the email that was sent out to members regarding the changes to the Community Center effective July 22nd.

Based on an evaluation of operations since our reopening on June 8, and review of the current status of COVID cases in the county, **we are making the following changes effective Wednesday, July 22:**

Basketball hoop use suspended

Community Center will close at 6 PM daily (M-F)

Community Center will close Saturdays for fitness activities (open for rental uses only)

Cardio treadmill/ elliptical use allowed with greater distances between machines

Track use suspended until Aug 22 (at earliest)

Modified pool hours 5:30-10AM; 3-6PM (please reserve time at jdickman@missionks.org, drop-in use cannot be guaranteed)

Anne O'Leary requested an update on the mask policy.

Masks are worn in the facility unless strenuous activity is being conducted.

Anne stated that she had heard that masks be worn at all times except swimming, but Penn shared that we do not want any patrons passing out during a workout.

Currently, 128 members have requested that their membership be put on hold or ended due to Covid.

Mark shared that Nick sent out an email regarding ideas on how to engage as a family and recipes and Mark appreciated the information.

Drone Ordinance Adopted:

The Drone Ordinance was officially adopted at the July 15th Council Meeting.

The City of Mission Police Staff and Parks and Recreation Director obtained information and worked with Payne and Jones to put together the policy that was adopted by the Council.

Penn congratulated the PRT Commission team on their getting this together.

All 4 playground equipment repair/replace accepted:

The 4 playground equipment repair/replace recommendations from the PRT Commission were approved by Council.

Equipment has been ordered and once it arrives the vendor will install.

Penn and Brent Moore, Public Works Staff, will walk through and approve.

Mayor's Proclamation for July - Parks and Recreation Month:

Mayor Appletoft read a proclamation at the July Council Meeting thanking all the staff and the PRT Commission for their engagement.

Championship Tree Program:

Mark reported that the Mission Magazine is scheduled to be out this Friday. The Championship Tree Program will have information on the bulletin board in the magazine.

Jacque remarked that the cork boards are deteriorating in the signboards in the parks and would like to know if the corkboard is being replaced soon. If not, she will go ahead and put up the Championship Tree Program Flyers.

Penn recommended waiting until the cork board is replaced.

The flyers placed in the signboards will just be for information only. Patrons will not be able to remove them. Flyers are available at City Hall and the Powell Community Center.

Anne O'Leary commented that the web page needs to be updated for the Championship Tree Program.

Anne wants to see this on the first page of the Parks and Recreation information.

It is now on Boards and Commissions and patrons need to scroll down to the bottom to get to the form.

Jacque recommended that it also be placed on Forms and Documents.

Penn will speak with Emily about getting it placed under Forms and Documents.

Penn will get it placed on the Parks & Recreation front page.

Anne O'Leary also recommended that the Spring Into Mission Tree & Plant Sale Form 2018 needs to be removed from the website.

Mark would like to see the Plant sales program again in the future.

Remove Deborah Rushing's name off the list of PRT Commission Members on the website.

Penn had two people reach out regarding becoming a member and he forwarded the information to the Mayor.

Mission Family Picnic:

The Mission Family Picnic has officially been cancelled for 2020.

Discussion:

Mission Parks Tour:

Jacque put together information from the subcommittee: Jacque, Mark, Karin, Mellisa and Ben were on this committee.

Recommendations for four trees to be put in the parks this fall.
Jacque put together the information and shared the consensus.

Recommended three trees at Andersen - plus the black gum as a replacement.

Keep on going with the wish list as we see trees declining, put them on the wish list.

PRT will work with Parks and Recreation Staff on recommendation for trees in Beverly Park.

Penn reported that City Hall Administration has requested that a tree not be replanted in Andersen Park where the old tree is going bad. We want to replace the tree, just not at the same location. Anne suggested swapping out that tree for Karin's evergreen tree and making it a done deal.

Members began with the discussion of **Broadmoor Park:**

Anne asked if the path in Broadmoor Park will continue to be there if it continues to wash away each year.

The main reason to put a tree on the west side of the east end would be to provide shade in that area where there is a bench.

Anne recommends putting a tree any place else in the park for shade other than the east area.

Jacque recommended a tree at the south loop of the east trail.

Penn thanked Public Works for clearing out the area around the bridge in Broadmoor.

Waterworks Park:

Public Works removed a bench in Waterworks and it will be replaced.

Penn recommended putting on the next meeting agenda - a replacement bench for the one removed in Waterworks.

Mary suggested consistency of benches in each park.

Penn stated that he likes the idea, but we need to wait to see what patrons will be recommending.

Anne also stated that the new signage may be the uniformity in the parks.

Jacque also stated that Penn reminded everyone that the benches need to be in concrete.

Mary suggested revisiting to look at equipment to put in all the parks to be used outdoors for exercising. She also stated that she had seen some equipment in a city she had visited recently.

Anne stated that 7th Street and I-70 there is a park that may have partnered with a health care that has outdoor equipment.

Penn is in discussion with a vendor regarding adding a matching grant to put equipment in a park in Mission. He will continue to work with the vendor as patrons continue to provide us with information and interest.

Mark reminded members that we may want to work with companies to underwrite equipment and get their name on a plaque. Maybe this can be a recommendation for CRUX.

Mark shared that two members from CRUX attended the Mission Magazine Meeting (virtual zoom) and they were very informative and positive about the Mission Magazine. Mark wants the PRT to continue to think about ideas to share with them. He is hopeful that CRUX will be able to attend a PRT meeting soon.

Mohawk Park Master Plan Meeting:

Plan to move forward on a virtual meeting.

Mark suggested that a meeting starting at 6:30 or 7:00 pm and he suggested that it be earlier in the week.

Mary suggested Sunday's and Mary Ryherd stated Sunday's were good.

After discussion it was recommended to suggest a meeting on a Monday at 6:00 pm. Mark suggested finding out when council can be engaged so they can be in on the meeting. We can all agree on a date and a day.

Future Park Steering Committee:

Once the Mohawk Master Plan is complete, Penn will be putting together another steering committee for each of the Parks. He suggested members pick a park that is in their ward. Please send an email to Penn and Mark if you are interested in being on the committee.

Upcoming notes & Meetings

Wednesday, August 5 - 6:30 pm - Community Development Meeting - Live link on the website - anyone can attend.

Monday, August 17 - 6:00 pm - 6-7pm - PRT Meeting - Virtual Zoom

Wednesday, August 19 - 7:00pm - Municipal Council Meeting

Penn shared the calendar.

Be prepared to talk about park benches at the next PRT meeting.

Any other notes from the Parks tours, share your feedback to Penn and Mark that we can discuss at a future meeting.

We can review a different park at each meeting.

Put on the agenda for the **August Meeting - Broadmoor Park.**

Penn will share the notes provided to him from members as they toured the parks.

Penn had shared the list from Laura's notes previously.

Jacque thanked Terri Baugh from the Sustainability Committee for attending the PRT meeting. Terri Baugh asked to have a copy of the park's information. Penn will share with Terri and he will share the notes from all the members with the members. Anne suggested sharing just the notes from Broadmoor Park with everyone for the August meeting.

Meeting Adjournment

Mary Funk moved to adjourn the meeting.

Karin Capron seconded.

Motion carried 7-0.

Meeting Adjourned at 7:06 pm.

Faithfully submitted by Kathy Lockard, Administrative Supervisor