

## **Sustainability Commission Minutes**

Wednesday, April 11, 2018 at 6:30 p.m.

Mission City Hall

**DRAFT UNTIL APPROVED**

In attendance: John Arnett, Terri Baugh, Stuti Dalal, David Greenlee, Andy Hyland, Sean Partain, Josh Thede, Manny Trillo, Ingrid Worth  
Staff present: Emily Randel

### **I. Welcome and Introductions**

Chair Andy Hyland welcomed everyone to the meeting.

### **II. Approval of the March 5, 2018 minutes**

Josh Thede moved to approve the minutes. Terri Baugh seconded the motion. The commission approved the minutes.

### **III. Old Business**

#### **A. Review of Earth Hour, March 24, 2018**

Josh Thede, David Greenlee, Terri Baugh, and Emily Randel shared about Earth Hour. There were approximately 25 people in attendance, mostly from the USGBC Central Plains Emerging Professionals, but also a few Mission residents and a member of the Overland Park Environmental Advisory Council. The s'mores were a big draw and provided an activity during the hour. The string lights on the poles at the shelter looked nice, and unplugging them at 8:30 was effective. There was a brief greeting/announcement period once the lights went out - there were some good questions asked and that part of the event could be expanded in future years to provide information to attendees, as well as to encourage dialogue about conservation among the group.

The event did provide a chance to reach out to Roeland Park Sustainability Committee. Andy Hyland and that group's chair, Laura Steele, emailed about the event and opened the possibility of working together in the future. And, the Facebook event page did get some engagement, so that awareness went beyond just who attended in person.

Josh Thede asked if information is available about the performance of the boosted Facebook post. Emily Randel will share that information via email with the group following the meeting.

David Greenlee mentioned that bathroom facilities would be important for future events. The bathrooms at Broadmoor park were still closed for the off-season, and it may be worth renting a portable unit in the future.

#### **B. Review of Give-A-Bike, Take-A-Bike event, April 5, 2018**

Emily Randel and John Arnett shared about the Give-A-Bike, Take-A-Bike event. The event raised \$546 for children's bikes at the holidays. Approximately 12 people selected donated

bikes. Five donated bikes were not selected and Public Works took them and donated them to BikeWalkKC. Only three people put their name on a waiting list for bikes, most everyone else who came found a bike that would work for them. BikeWalkKC staff Maggie Priesmeyer-Green and Laura Steele did incredible bike maintenance during the entire event, and involved the bike's new owners in the maintenance as a learning opportunity. Josh Thede, Andy Hyland and Terri Baugh also attended the event.

### **C. Review of water bottle pledge**

Emily Randel will place the order for the water bottles for staff, council, and board and commission members, and will create a pledge for when they are distributed. Thanks to Josh Thede for providing some example language to include on the pledge.

### **D. Progress Report on revisions to Sustainability Scorecard**

Emily Randel reported that she received one bid for \$280 for converting the Scorecard to an advanced fillable pdf with expandable text boxes. Following discussion, the group agreed to just have the Scorecard converted to an online form on the City's website. Even without the ability to print the final copy in a clean format, it still allows for the cleanest and most convenient formatting.

Josh Thede shared that the Sustainability Scorecard came up at the Community Development Committee meeting discussion surrounding new development projects. The Scorecard is meant to be applied to any project in the city, regardless of whether the project is aiming to receive development incentives. The group discussed the process of further integrating the scorecard into the development process for projects large and small. Emily Randel suggested a cover letter to accompany the scorecard, or one that would direct the user to the online form, so that the piece can be better able to stand alone, and distributed routinely with other building permit materials.

### **E. Spring Into Mission event reminder**

Emily Randel reminded the group about the Spring Into Mission event Saturday, April 21 at the Community Center. Pre-orders for trees and plants are due by Friday, April 13.

## **IV. New Business**

Consideration of bike share facilities in Mission. Josh Thede shared information on BikeWalkKC's bike share program. It is a sizeable expense, \$2,000 per bike initially, and \$1,000 ongoing maintenance costs each year following installation. Private sponsorship is a possibility that has happened in other cities. The expense is beyond the annual budget of the Sustainability Commission, but could be something that is brought up in the 2019 budget development process for consideration in future years. The program is coordinated through BikeWalkKC. Sean Partain volunteered to get additional information from BikeWalkKC to prepare to share with City staff and the City Council as part of the budget process for 2019.

## **V. Status Update on 2018 goals**

There was no discussion on this item, but Andy Hyland said that all of the activities going on by the group are in line with the goals for the year.

**VI. Standing items**

**A. Battery Recycling Update**

Due to the limit on meeting time, Emily Randel will share the battery recycling report via email before the next meeting. The recycling rate has been steady, and the group feels that an actual report will only be necessary if there is some significant change.

**B. Budget Review**

Purchase	Cost	Month Reported
HyVee - Earth Hour Snacks	\$32.63	April
Facebook ad - Earth Hour	\$20.00	April
BikeWalkKC Parts Reimbursement 4/5/18	\$100.00	April
TOTAL SPENT: \$152.63 TOTAL REMAINING: \$4,847.37		

Emily Randel reported the costs of the Earth Hour snacks and the Earth Hour Facebook ad for a total of \$52.63 in 2018 so far.

Emily Randel presented the idea of the Sustainability Commission reimbursing BikeWalkKC for the parts used at the Give-A-Bike, Take-A-Bike event on April 5. BikeWalkKC estimated the cost to be \$100. Andy Hyland moved to have the Sustainability Commission pay this cost. John Arnett seconded the motion. The motion passed.

David Greenlee suggested the group might consider installing a bike repair station somewhere in Mission. There is one along the Turkey Creek Streamway Park Trail in Merriam that is a good example. Emily Randel will get a bid for the cost of a station before the next meeting.

**C. Report from Capital Improvement Program Committee**

John Arnett shared about the past two CIP meetings - the first, on March 12, was an overview of the City of Mission's street maintenance program. The group discussed the program that includes chip seal, mill and overlay, and full depth reconstruction of residential streets. The second meeting was Monday, April 9, and included a tour of Sylvester Powell, Jr. Community Center and the HVAC and other mechanical systems in the facility that will be need to be replaced.

**VII. Miscellaneous**

Terri Baugh mentioned the City of Mission's Adopt-A-Street program, and would like to discuss the Sustainability Commission adopting a section at a future meeting.

John Arnett reminded the group that Jennifer Gumby from USGBC and Julie Peterson from the USGBC Central Plains will be guests on the May 7 agenda.

#### **VIII. Adjourn**

Terri Baugh moved to adjourn the meeting. John Arnett seconded the motion and the motion passed. The meeting adjourned at 8:37 p.m.

The next regular meeting of the Sustainability Commission will be on Monday, May 7, 2018 at 6:30 p.m. at City Hall.