

Sustainability Commission Minutes

Tuesday, September 4, 2018 at 6:30 p.m.

Mission City Hall

In attendance: John Arnett, Terri Baugh, Andy Hyland, Hannah McFarland, Sean Partain, Alexis Penny, Zora Stewart-Jones, Josh Thede, Manny Trillo

Staff present: Emily Randel

Welcome and Introductions

Chair Andy Hyland welcomed everyone to the meeting.

I. Approval of the August 6, 2018 minutes

Manny Trillo moved to approve the minutes. Sean Partain seconded the motion. The commission approved the minutes.

II. Old Business

a. Debrief from Mission Market recycling tent

Terri Baugh and Josh Thede reported on hosting the Community Tent at the market to share information on recycling on August 23. The market had low attendance overall, but those who stopped at the tent, approximately 18 people, were engaged and had good discussion. It was worthwhile, and Terri let the market staff know the Sustainability Commission would be interested in hosting the Community Tent at a future market.

Emily Randel mentioned that the Parks and Recreation Staff have invited the Sustainability Commission to host a recycling information table again at the Holiday Lights and Festive Sights event on Friday, December 7 from 5-8 p.m. at the Community Center. The group agreed to host the table.

b. Debrief from Sunflower Festival recycling monitoring

Alexis Penny, Terri Baugh and Josh Thede shared a report on the Sunflower Festival food truck party on Friday, August 24. The Sustainability Commission members helped those at the event to dispose of their food and beverage waste in the trash or recycling bins as appropriate. Alexis shared that it was great outreach and enjoyable. People were good sports and learned from one time to the next about what to do with their items. There was not a separate bin for glass recycling, so Terri Baugh brought one out and glass bottles were brought to the central bin from the other stations.

Hannah McFarland worked the information booth during the festival on Saturday, August 25. She mentioned it was very hot. The group in general felt that the festival could end earlier in the day. The suggestion was also made to place a port-a-potty near the parade set-up for parade participants to use before the parade begins.

c. Update on Sustainability Scorecard

Andy Hyland asked the group about next steps for the scorecard, now that the sub-committee had completed a review of both the Tidal Wave and Martway Apartments projects. The sub-committee includes Andy Hyland, Josh Thede, Manny Trillo, Alexis Penny, and Sean Partain. Emily Randel suggested that it would be helpful to have a cover letter for the scorecard, so that it could stand alone as a single document. The cover letter could explain the steps of the process in a consistent manner.

The Sustainability Commission should send a letter to the participants reviewing the agreed upon scoring and next steps. Emily Randel reported that she shared the scorecard with Rockcreek Brewing Co. and Sandhills Brewing Company following the August City Council meeting, when John Arnett mentioned the scorecard to each of their project teams. The group also discussed upcoming development projects including SuperKidz play place, and the speculative finish next to Advance Auto Parts. Emily will follow up with these projects, as appropriate.

Action Items: Andy Hyland will draft a version of a cover letter for the scorecard. Emily Randel will send the email she has used in the past to introduce the process to participants to Andy as a guide. Sean Partain is willing to review a draft of the cover letter.

d. City of Lawrence/Overland Park sustainability group collaboration

The group discussed a meeting date on September 12 with the City of Lawrence Sustainability Advisory Board. Josh Thede and Andy Hyland will coordinate attendance representing the group.

e. Pedestrian counts in September

Emily Randel brought forward the materials on pedestrian counts, done every two years in September. She shared that staff capacity will not allow for the counts to be done by staff this year.

Action item: Sean Partain agreed to look over the pedestrian count information and coordinate counts with volunteers from the Sustainability Commission.

III. New Business

Retreat scheduling - The Sustainability Commission wishes to hold another retreat in order to realign goals for upcoming months and activities.

Action item: Emily Randel will send out a Doodle online poll to find a date for a retreat.

IV. Standing items

A. Budget Review

Purchase	Cost	Month Reported
HyVee - Earth Hour Snacks	\$32.63	April
Facebook ad - Earth Hour	\$20.00	April
BikeWalkKC Parts Reimbursement 4/5/18	\$100.00	April
Bike Fix-It station and concrete pad	\$2,180.63	June
Name badge for Alexis Penny	\$10.00	June
Gloves for battery sorting	\$4.76	July
Litter grabbers for Adopt-a-Street (2)	\$43.72	August
Name badges for Hannah McFarland and Zora Stewart-Jones	\$20.00	September
Litter grabbers for Adopt-a-Street (2 additional)	\$42.00	September
TOTAL SPENT: \$2,453.74 TOTAL REMAINING: \$2,546.26		

Terri Baugh asked again about the idea of funding a water bottle filling fountain at the Community Center. Emily shared that during the staff transitions and the facility closure for remodeling, the item was postponed. Staff sounded generally favorable about installing that type of fountain, however.

B. Adopt-A-Street Program

The next litter pick-up date will be in October. The group chose October 20 at 9 a.m.

In order for four people to volunteer at a time, the group discussed purchasing two additional litter grabbers in addition to the two already purchased. Andy Hyland moved to purchase two additional litter grabbers, at a price comparable to the previous purchase, approximately \$21.00 each. Terri Baugh seconded the motion. The motion passed.

Action item: Emily Randel will purchase the additional litter grabbers.

V. Reminders and Announcements

Josh Thede shared three events of interest. He will share additional information via email.

1. Rise for Climate and Jobs, September 8
2. Strong Towns Presentation, September 11
3. Drive Electric Week, various dates, especially September 12

Emily Randel shared that the upcoming edition of the Mission Magazine will feature an article on Communities for All Ages and a photo of the bike repair station's ribbon cutting.

Sean Partain mentioned that the new round for federal transportation funding, that will likely include a request for bike sharing stations, will be in 2020. Cities in the region may be interested in working together on a joint application. Mission could watch that process, to decide whether there is interest in joining in a regional application.

VI. Adjourn

Andy Hyland moved to adjourn the meeting. Terri Baugh seconded the motion and the motion passed. The meeting adjourned at 8:10 p.m.

The next regular meeting of the Sustainability Commission will be on Monday, October 1, 2018 at 6:30 p.m. at City Hall.