

Sustainability Commission Minutes

Monday, November 6, 2017 at 6:30 p.m.

Mission City Hall

In attendance: John Arnett, Terri Baugh, Stuti Dalal, Sollie Flora, David Greenlee, Andy Hyland, Josh Thede, Manny Trillo, Ingrid Worth
Staff present: Emily Randel

I. Welcome and Introductions

Chair John Arnett welcomed everyone to the meeting, including Stuti Dalal, who was appointed to the commission at the September City Council meeting.

II. Approval of the October 2, 2017 minutes

Terri Baugh moved to approve the minutes. Manny Trillo seconded the motion. The commission approved the minutes with two changes: Removing Josh Thede from the list of members in attendance and correcting a typo in the section about the community tent at the farmers market.

III. Old Business

A. Review of recycling information booth at the market on October 14, 2017

Terri Baugh shared the experience at the farmers market. The attendance was extremely low, but she felt that the commissioners had meaningful interactions with those who did stop by the booth. She recommends that the commission reserve two dates earlier in the season at the market in 2018.

B. Prioritize Sustainability Commission goals for 2017-2018

Emily Randel provided background on the four broad goals that originated at the Sustainability Commission retreat in May of 2017.

- Make Mission a good steward of its natural resources and its small corners of the planet.
- Make Mission a desirable community where people want to live and establish businesses, sustaining our way of life for years to come.
- Execute our charge to serve as advisers to the City Council.
- Continue to increase visibility.

The commissioners had brainstormed activities and recommendations based on the goals at the August and September meetings. Emily arranged the activities under each goal, and the group reviewed the document at the meeting.

The commissioners discussed finalizing the Sustainability Scorecard in December and January in order to include it in the presentation to the Community Development Committee in February. They will add a discussion about increasing regional collaboration to the March agenda.

Josh Thede shared that he is the incoming president of the U.S. Green Building Council Central Plains Emerging Professionals group. There are numerous events throughout the year that may be of interest to the commissioners. Josh will share those. Emily will add space on the goal

sheets to reflect both past action and future action under each activity. She will add the battery recycling program and the budget recommendation to fund recycling bins in Mission's parks to the activities list along with several additional edits.

C. Reminder about hosting a table at the Holiday Lights and Festive Sights on December 1, 2017 5:00-8:00 p.m.

The commission did not discuss this item in the meeting at length, but followed up via email. Terri Baugh will be at the booth the entire time, and the other members can sign up for shifts. Terri will bring the items she had at the farmers market again, as well as Christmas lights to draw attention to holiday recycling issues. Emily Randel will print out flyers with information on where to recycle Christmas lights, as well as the new curbside recycling guide from RecycleSpot. The commission approved spending for candy up to \$13.52 with an email vote.

I. New Business

A. America Recycles Day November 15

Emily Randel shared that America Recycles Day, an initiative of Keep America Beautiful, will be Wednesday, November 15. She suggested that the Sustainability Commission host a live Facebook event showcasing the recycling bins on Johnson Drive. The group agreed to meet at the Rotary Plaza at 10:15 a.m.

B. Commission report to Council in 2018

The commissioners did not discuss this in length, but will be preparing for the conversation during the December and January meetings.

C. Market survey and worksession on November 29

Emily Randel shared that the market feedback survey is still available, and that staff will be providing an overview of the 2017 season with the City Council at a worksession on November 29.

II. Battery recycling update

Emily Randel shared the battery recycling tracking sheet. Since February 2016, the program has turned in 831 pounds of batteries for recycling and spent \$1,267 on 22 battery boxes and one drop off at a local recycling business.

Emily asked the commission if they would like her to purchase five more battery recycling boxes at the estimated cost of \$290. Andy Hyland moved to approve the purchase. Terri Baugh seconded the motion. The motion was approved.

III. Budget Review

Purchase	Cost	Month Reported
Big Green Box replacements (5)	\$261	April - Reported mistakenly as \$252

Battery Sorting Disposable Gloves (40)	\$5.76	April
D’Bronx Pizza for May 8 Retreat	\$68.50	May
HyVee Snacks for Cycling Class #1	\$29.94	June
HyVee Snacks for Cycling Class #2 and #3	\$27.34	July
Big Green Box replacements (5)	\$290.00	August
Recycling Bins (3)	\$2,453.73	September
Battery Sorting Disposable Gloves (50)	\$5.95	October
Recycling Edu. Tent Candy	\$16.48	October
TOTAL SPENT: \$3,158.70 TOTAL REMAINING: \$1,841.30		

Emily Randel notified the group that she will be purchasing name badges for the commission’s new members at \$10 each.

IV. Adjourn

Terri Baugh moved to adjourn the meeting. David Greenlee seconded the motion. The meeting ended at 8:00 p.m.

The next regular meeting of the Sustainability Commission will be on Monday, December 4, at 6:30 p.m. at City Hall.