

## **Sustainability Commission Minutes**

Monday, March 5, 2018 at 6:30 p.m.

Mission City Hall

In attendance: John Arnett, Terri Baugh, David Greenlee, Andy Hyland, Sean Partain, Josh Thede, Manny Trillo

Staff present: Emily Randel

### **I. Welcome and Introductions**

Chair Andy Hyland welcomed everyone to the meeting.

### **II. Approval of the February 5, 2018 minutes**

Terri Baugh moved to approve the minutes. Sean Partain seconded the motion. The commission approved the minutes.

### **III. Old Business**

#### **A. Reflections on presentation to Community Development Committee (CDC) February 7, 2018**

The group shared their thoughts on the Sustainability Commission presentation to the Community Development Committee meeting. The group members thanked John Arnett and Andy Hyland for their work. The councilmembers indicated that they would like to see the Sustainability Commission bring projects and priorities forward to the Council. They suggested projects of significance, including a review of the use of disposable products at public events and an energy audit at the Sylvester Powell, Jr. Community Center, or other City facilities. As a next step, Andy Hyland and Terri Baugh will work together to generate questions for key City staff, likely Christy Humerickhouse, Parks and Recreation Director, and John Belger, Public Works Director, to gather information on special events and energy saving activities.

John Arnett mentioned the recent Shawnee Mission Post article about the City of Prairie Village considering the elimination of the Environmental Committee. The article is a good reminder that it is essential that all city commissions or appointed groups remain relevant. The feedback from the February 7 meeting seems to indicate that the Sustainability Commission is well-positioned for the new year.

Emily Randel shared that Ingrid Worth had written to give her regrets about missing the March meeting, and when she did so, she shared that she thought that Mission's Sustainability Commission might be interested in participating with a booth in the Prairie Village Earth Expo. Andy Hyland agreed to write to Ingrid to ask if she would be willing to pursue that for the group.

#### **B. Progress report on revised Sustainability Scorecard**

Josh Thede presented a revised draft of the Sustainability Scorecard as well as a supplemental document that describes each item in more detail. The supplemental document has a lot of information, so the members are to read through it on their own time before the next meeting

and to submit any comments in advance of the meeting via email. Emily Randel shared that converting the scorecard into an advanced form is beyond the City's current software capabilities. She will seek a bid for the work from a professional graphic designer before the April meeting to have the form created to the standard the group is hoping to see.

### **C. Earth Hour - March 24, 2018**

Josh Thede reviewed the idea of Earth Hour, and referenced the information he had emailed to the group prior to the March meeting. The group agreed that Mission should participate in the event. Emily Randel will create a Facebook event page and publicize the event.

Terri Baugh made the motion to "boost" the Facebook event in the amount of \$20 to expand the reach. Josh Thede seconded the motion. The motion passed.

Josh Thede shared a few ideas about giveaway items to purchase for the event. After discussing a few alternatives, including pint glasses and solar powered flashlights, the group decided to host the event for the first time without any giveaways, but keep the idea in mind for future years.

The group discussed roasting s'mores over one of the grills at the park. Terri Baugh will look at the grills in advance to see how suitable they will be.

Josh Thede motioned for Emily Randel to purchase up to \$30 worth of snacks for the event, including s'more supplies, unless those don't seem feasible for some reason. Sean Partain seconded the motion. The motion passed.

### **D. Mission Market**

Emily Randel shared that the City Council formally voted on February 21 to switch the hours and day of the Mission Market from Saturday mornings to Thursday evenings, 4:30-8:00 p.m. June through September. Terri Baugh stated that she will be willing to hand out fliers with the new information.

### **E. Guest speaker - USGBC**

John Arnett mentioned one additional item of old business. At the February meeting, he had volunteered to invite Jennifer Gunby to a future Sustainability Commission meeting. John and other members of the group met Jennifer at the U.S. Green Building Council Emerging Professionals panel event. Jennifer works for the national office of the USGBC, but is based in Kansas City. Julie Peterson from the local USGBC would likely attend as well. John will reach out this month, to try to schedule for a future agenda.

## **IV. New Business**

### **A. Spring Into Mission event - April 21, 2018**

Emily Randel shared details about the "Spring Into Mission" tree and plant sale and seedling giveaway. The event will be Saturday, April 21, 9 a.m.-noon at the Sylvester Powell, Jr.

Community Center. There will be food trucks and music, and those who pre-order trees and plants will pick them up and be invited to participate in a few tree and garden related activities.

### **B. Water fountain at City Hall**

Emily Randel shared that the old water fountain in the lobby of City Hall would frequently freeze and not operate. City staff decided to have the old fountain replaced with a new version that has a bottle filling spout. As part of introducing the new fountain the City will purchase reusable bottles with the City of Mission logo in both glass and stainless steel for the City Council, Board and Commission members and staff. The bottles will be given along with pledge cards, encouraging those who take them to reduce their use of disposable bottles and cups. The group discussed the possibility of funding a portion of the water fountain or the bottles, or a fountain in another location, such as the Community Center. No decision for funding was made. The Sustainability Commission can have a role in the effort through the pledge cards for now.

### **V. Battery Recycling Update**

Emily Randel shared the battery recycling tracking sheet. Since February 2016, the program has turned in 1,047 pounds of batteries for recycling and spent \$2,137 on 37 battery boxes and one drop off at a local recycling business.

### **VI. Budget Review**

Purchase	Cost	Month Reported
None to date in 2018		
TOTAL SPENT: \$0 TOTAL REMAINING: \$5,000.00		

Emily Randel reported that there have been no purchases in 2018 so far. The Sustainability Commission has a budget of \$5,000 in 2018. At the March meeting, the Commission approved expenses up to \$50 with the advertising and snacks for Earth Hour, which will be reflected in the April meeting minutes.

### **VII. Report from Capital Improvement Program Committee**

John Arnett shared that at the last CIP Committee meeting on February 8, City of Mission staff shared an overview of Mission's investment in capital street projects. John and Emily Randel shared details about the plans to revive discussions about a street reconstruction project on Broadmoor Avenue between Martway and Johnson Drive. The project had first been designed in 2011, but was not constructed due to concerns of business owners in the area. The condition of the street has worsened, and the project is scheduled in the CIP to occur in 2019. The preliminary design does include sidewalk on both sides of the street, and separation between the sidewalk and the street traffic with on-street parking and landscape medians. The design would likely mean changes for several of the businesses in how they access their building and

park vehicles. Josh Thede offered the suggestion that the sidewalks be designed wider than they are currently represented in the design for greater pedestrian access. It was unclear how wide they are currently shown in the design. Sean Partain added that five foot sidewalks are the minimum standard, but that narrowing the drive lanes might provide space for wider sidewalks, and would also slow traffic. The next CIP meeting on April 9 will cover Parks and Recreation projects.

### **VIII. Adjourn**

John Arnett moved to adjourn the meeting. Sean Partain seconded the motion and the motion passed. The meeting adjourned at 8:29 p.m.

The next regular meeting of the Sustainability Commission will be on Monday, April 2, 2018 at 6:30 p.m. at City Hall.