



6090 Woodson Street
Mission, KS 66202
(913) 676.8360
www.missionks.org

APPLICATION FOR RENTAL PROPERTY LICENSE - New and Renewal

Fees: *Single Family (\$62)*
Duplex (\$62)
Triplex/ Quadplex (\$30 per unit)

License No. : _____

***License fees can be made payable by check (mail) to 6090 Woodson St.
Or credit card (by phone) at 913-676-8360 to coordinate payment***

Please complete all of the information and submit with the appropriate fee. Send the completed application to the address above. If the rental application and associated fee are not received by this office, no person(s) may occupy any rental dwelling under City ordinance. Please refer to missionks.org/neighborhoodservices for the rental manual.

Property
Address: _____

Owner's
Name: _____

Owner's
Address: _____

Owner's Phone No: _____ Owner's Email: _____

The property referenced above is not a rental property.

Explanation: _____

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are correct and true and that the above said property is in compliance with the provisions of all pertaining City Ordinance.

Owner Signature

Date

If the necessary portions of this application are not complete, it will be returned
Please contact Neighborhood Services with any questions.
(913) 676-8360

RESIDENT AGENT (IF APPLICABLE) - continue to the next page.

If the owner resides outside Johnson County, KS, a resident agent residing in Johnson County, KS must be appointed. This resident agent (and property owner) are legally responsible for the maintenance and upkeep of the property and are subject to a citation if a code violation occurs.

By signing below, the resident agent accepts the terms and conditions above.

Resident Agent Signature

Date

Resident Agent's Name: _____

Resident Agent's Address: _____

Resident Agent's Phone No: _____ Resident Agent's Email: _____

If the necessary portions of this application are not complete, it will be returned

Please contact Neighborhood Services with any questions.

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