



CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, NOVEMBER 3, 2021 at 7:30 p.m.
(or immediately following 6:30 p.m. Community Development Committee)

POWELL COMMUNITY CENTER
6200 MARTWAY

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. In consideration of the COVID-19 social distancing recommendations, this meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

1. 2021 Audit - SAS Letter - Brian Scott/BT&CO, P.A. ([page 3](#))

BT&Co will conduct the audit for the fiscal year ending December 31, 2021. Emily Sheldon will meet with the Finance and Administration Committee to discuss the upcoming audit. In particular, she will outline the auditor's responsibilities with regard to the financial audit, planned scope and timing of the audit, and any significant issues prior to beginning the audit.

ACTION ITEMS

2. Acceptance of the October 6, 2021 Finance & Administration Committee Minutes - Audrey McClanahan ([page 9](#))

Draft minutes of the October 6, 2021 Finance and Administration Committee meeting are included for review and acceptance.

3. DTI Contract Renewal – Brian Scott ([page 19](#))

The City of Mission has had an interlocal agreement with Johnson County Department of Technology and Innovation since 2013 for the provision of computer network support. This agreement provides the City with access to the County's main network (including internet access), as well as network server back-ups, monitoring, security and general support. Staff is recommending approval of the intergovernmental agreement for 2022 at a cost of \$64,720.

4. Human Service Fund Allocation – Brian Scott ([page 24](#))

United Community Services of Johnson County (UCS) is an independent, non-profit corporation charged with coordinating and supporting various initiatives and programs that provide for the human services needs of Johnson County residents. One of these programs is the Human Service Fund, which provides a cost-efficient and accountable mechanism for local governments in Johnson County to support a number of services that help residents facing difficult circumstances. The City of Mission is a contributor to this fund along with 15 other communities and Johnson County. The Council will consider a contribution of \$10,000 to this fund for 2022.

DISCUSSION ITEMS

5. Project Status Update – Laura Smith ([page 43](#))

During the November 3, 2021 Committee meeting, Staff will provide a third quarter project status update.

OTHER

6. Department Updates – Laura Smith

Debbie Kring, Chairperson
Kristin Inman, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913.676.8350