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**Mission Parks, Recreation + Tree Commission Meeting Minutes**

**JANUARY 17, 2022 DRAFT UNTIL APPROVED**

The PRT Commission met at the Powell Community Center in Conference Center Room C on Monday, January 17, 2021 at 6PM.

In attendance: Mark Raduziner, Jacque Gameson, Kim Weir, Anne O’Leary, Mary Ryherd. Penn Almoney represented staff.

Anne called the meeting to order at 6:10pm

Penn shared that Emily Rollheiser has resigned.

Anne announced that we should try to keep the meeting short due to COVID protocols and the small number of members present from the group.

**Approve Minutes:**

Mark moved to approve the minutes. Jacque seconded with no changes.

Motion carries: 5-0

**Minutes:**

Kim Wier has volunteered to do minutes for the future. Mary will be doing them for today.

**REVIEW**

**Poster Contest:**

Thursday January 27th the posters will be ready to pick up so we can start to hang them January 28th. Teachers at Rushton will pick the top ten and the posters displayed will be the ones on display at Powell Community Center. Waiting on teachers to see how we’d like to do the classroom presentation, which may not be until March. Anne says she’s happy to hear that we have an extra week to do the work. Penn says to meet up with Jacque to discuss hanging the posters.

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**Celebration Letter:**

A letter for the Celebration Tree Award was created and presented to this years winner, Mary Funk. Mary will be receiving two gift cards and the award will be presented at the February City Council Meeting.

Penn also worked with Mary to figure out where to put her bench, and will be meeting with Brent from Public Works to pick out a spot for Mark's bench.

**Sustainability Commission:**

Volunteer for February's meeting will be Jacque Gameson.

**Feasibility Study:**

The city is conducting an operational assessment of Powell Community Center. A group of council members and city employees interviewed potential assessment firms, tabulated their scores, and gave the top two firms an opportunity to give examples of their work.

A business from Indiana has been chosen, Pros Consulting. The City Council has tentatively approved Pros Consulting, and it will be officially approved at their next meeting. Jacque asked if the study is community wide or just for PCC. Penn clarified it is just for PCC.

Anne asked about a timeline for the study. The study will kick off mid-Feb, and will be ending late June early July. The team will be meeting every 2-3 weeks.

Anne asked to please let the PRT know if there's anything we can do to help. Penn shared that the PRT will likely be part of the stakeholder meetings.

Jacque asked the cost. Penn clarified that the cost will be \$39,910. This is coming out of a line item in the General Fund.

Anne stated she appreciates Penn's dedication to keeping the PCC as vital as it can be.

Penn reported Kathy Lockard's position is open and that the city will wait to fill the position until Pros Consulting finishes it's feasibility study.

**Mohawk Park Update:**

SFS Architects are gathering final documents for moving forward on the construction of new restrooms and pavilion in Mohawk Park. GBS surveyors are getting data for the Land and Water Conservation Fund Grant that is helping fund this process.

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Penn shared that any leftover construction funds from the bathroom and pavillion could be used to move the parking lot from the west side of the park to the south side. Penn isn't sure there will be extra in the budget at this time.

Anne asked how soccer usage will be affected. Penn let the soccer group know they can plan on using the fields in the spring as we won't break ground until June or July. The fall season will likely be moved to Broadmoor Park. Anne pointed out that moving the parking lot without any additional landscaping or grading work could potentially leave Mohawk park without any usable soccer space at all.

Penn shared that he has been discussing outdoor equipment storage concerns with his team. There may not be enough storage space in the current bathroom design, and additional space for equipment may need to be added.

Mark asked if there will be a traffic study as nearby neighbors are concerned about traffic. Penn replied that Laura Smith will keep in communication with the surrounding neighborhoods as construction moves forward.

**DISCUSSION**

**Positive Improvements:**

Penn let the commission know that tree pruning by Arbormaster has begun in our parks. A damaged tree has been removed from Andersen Park and the magnolia that was uprooted in a December windstorm has been replanted. Jacque has purchased a plaque with her own funds to be placed by this magnolia to commemorate Mission's 70th Anniversary Tree Planting Challenge.

Beverly Park has been adopted by The Down Syndrome Guild.

Penn has created a cooperating agreement with Mission Square to complete plowing of the shared parking lots between Mission Square and the PCC.

Mark noted that the plowing in the city has been excellent. Mark also mentioned that the community center is so well taken care of, and that the employees are excellent.

Jacque noted a further thanks to Heartland Tree Alliance. Jacque, Kim, Penn and Taylor recently worked with Heartland Tree Alliance to prune and mulch trees in Waterworks Park. Heartland is willing to come out again next fall to continue this project. We need to add this to our September calendar.

**Retreat Recommendations to Council:**

PRT would like to hold a retreat to generate priorities to present to counsel. Originally it was hoped we could hold this retreat in January. It has been recommended that we move the

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retreat to April. This will give the PRT time to rebuild its membership numbers. This would put us in position to present to Council in June.

Kim suggested we have a mini retreat with some of the more established members before April.

Jacque suggested having an introductory packet for newer members. Mark and Jacque agreed to work on getting items together to welcome new members. PRT will keep reviewing ideas on when and how to hold this retreat as April approaches.

**City Council Update:**

Lea Loudon has been announced as the new liaison. PRT is hoping that a second liaison will join our meetings as well.

**Solar Harvest:**

Penn met with Brian Footlick who works for Solar Harvest. Brian is proposing to put solar panels on PCC roof. Gross cost is \$655,000 to install. Total energy savings of \$2 million over 13 years. Penn has shared this information with Laura Smith.

Kim asked if there's maintenance and upgrades included on the system over time. Brian's company would oversee the system for 2 years.

Anne noted that she would like to see solar panels in parks to charge phones or other items. She also wondered if solar power has been looked at for other city property and if this is the normal process for vendors to approach city projects?

Mark motioned to adjourn the meeting.  
Mary seconded.

Motion carried 5-0.

Meeting adjourned 7:14PM