



CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, JULY 10, 2024 at 7:30 p.m.
(or immediately following 6:30 p.m. Community Development Committee)

MISSION CITY HALL
6090 Woodson Street

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.

PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the June 5, 2024 Finance & Administration Committee Minutes - Robyn Fulks ([page 4](#))

Draft minutes of the June 4, 2024 Finance and Administration Committee meeting are included for review and acceptance.

2. Revisions to Council Policy 102 Related to Purchasing and Procurement – Laura Smith ([page 17](#))

The City's policies related to purchasing and procurement have not been updated or revised since 2008. Staff has drafted a new policy which updates City Council Policy 102 and also addresses the requirements for purchase of professional services (City Council Policy 115). If approved City Council Policy 115 will be repealed in its entirety.

3. Ordinance Amending City Administrator's Expenditure Authority – Laura Smith ([page 26](#))

The current expenditure limit for the City Administrator is \$10,000 established in Section 120.140 (5) of the Mission Municipal Code. If the Council approves the increase to \$30,000 as proposed in the revisions to Council Policy 102, an ordinance will be required to update the code accordingly.

4. Resolution of Intent to Levy a Property Tax Exceeding the Revenue Neutral Rate for the 2025 Budget – City of Mission – Laura Smith ([page 35](#))
5. Resolution of Intent to Levy a Property Tax Exceeding the Revenue Neutral Rate for the 2025 Budget – Rock Creek Drainage District #1 – Laura Smith ([page 35](#))
6. Resolution of Intent to Levy a Property Tax Exceeding the Revenue Neutral Rate for the 2025 Budget – Rock Creek Drainage District #2 – Laura Smith ([page 35](#))

In accordance with State statutes, if the Governing Body would like to retain a mill levy which is equal to or greater than the current tax year, notice must be provided to the Clerk no later than July 20, 2024. Three Resolutions of Intent to exceed the 2025 revenue neutral rate will be included for Council consideration on the July 17, 2024 City Council Agenda.

DISCUSSION ITEMS

7. 2024 Revised and 2025 Proposed Budgets – Laura Smith ([page 42](#))

Current recommendations for the 2024 Revised and 2025 Proposed Budgets will be presented and discussed during the Committee meeting. Budget materials will be provided in advance of the Committee meeting.

8. Family Adoption Program Discussion – Laura Smith/Cheryl Carpenter-Davis

Councilmember Davis will have a brief PowerPoint presentation to share historical information and data on the Family Adoption Program for Council discussion and review.

OTHER

9. Implementation of House Bill 2562 Related to Restrictive Covenant Language – Laura Smith ([page 43](#))

Effective July 1, 2024, Kansas law allows for the release of discriminatory covenants from land records. Johnson County Government has setup a process to allow individual homeowners or homeowners associations to do this accordingly.

10. Department Updates – Laura Smith

Brian Schmid, Chairperson
Ben Chociej, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913.676.8350