



SUSTAINABILITY COMMISSION

Sustainability Commission Agenda – September 9, 2024 - 6:30 p.m.

MISSION CITY HALL

6090 Woodson Street Mission, KS

- I. Battery Sorting – 20 minutes
- II. Welcome and introductions
- III. Public Comment
- IV. Sustainability Moment – 5 minutes
- V. Approval of the August 5, 2024 Meeting Minutes – 5 minutes
- VI. Tree Drive Collaboration with PRT Update – 10 minutes
- VII. Tree Preservation and Protection Ordinance Review – 20 minutes
- VIII. Sub-Committee Updates – 20 minutes
 - Communities for All Ages
 - Recycling
 - Communications
 - Scorecard
- IX. Standing updates – 5 minutes
 - Parks, Recreation and Tree Commission Update
 - Council Liaison Update
- X. Reminders and Announcements – 5 minutes
- XI. Review of Action Items – 5 minutes
- XII. Adjourn

MINUTES OF THE MISSION SUSTAINABILITY COMMISSION

Monday, August 5 2024 - 6:30 P.M.

Mission City Hall

DRAFT UNTIL APPROVED

In attendance: Lauren Reiter-Schmid, Ramsey Attaria, Terri Baugh, Cathy Boyer-Shesol, Ellen Parker, Josh Thede, Lynn Bain, Mike Patterson

Council Liaison present: Lea Loudon, Trent Boultinghouse

Staff present: Justin Carroll

Guests: Sarah Emanuels (PRT Commission) and Kim Donaway (Resident)

- I. Welcome and introductions
- II. Public Comment
 - Kim Donaway spoke to the Commission regarding the minutes from the previous meeting. She stated the minutes were lacking in detail and unclear. She noted such vagueness in meeting minutes can create issues and encouraged the Commission to be sure to include more detail moving forward.
- III. Sustainability Moment
 - Terri and Lynn both shared sustainability moments.
 - Lauren also discussed sustainability efforts at the Summer Olympics in Paris.
- IV. Approval of the July 1, 2024 meeting minutes
 - Cathy moved to approve the meeting minutes. Terri seconded the motion. The Commission approved the motion.
- V. Tree Drive Collaboration with PRT Update
 - Justin provided an update on the Tree Drive. This included the various species of trees available for residents to purchase and the pick up date which is September 21 at the PCC from 9am-12pm. Residents can select the size of the tree they want but the species will be available on a first come, first serve basis.
- VI. Tree Preservation and Protection Ordinance Update
 - Justin recapped the tree preservation and protection ordinance discussion with the City Council from their meeting in July. The primary takeaways from that discussion involved increasing education and awareness about the ongoing and upcoming efforts to preserve and protect Mission's tree canopy, requiring tree protection and replacement for all commercial building projects and major residential building projects, and enhanced nuisance enforcement for remediating dead and diseased tree and limb issues. Justin noted the goal is to have more specifics ready for the next SC meeting on September 9.

VII. Sub-Committee Updates

- Communities for All Ages – Cathy mentioned an upcoming webinar on reframing aging that Justin would pass along to the entire SC.
- Recycling – Terri highlighted the increased demand with so many new companies wanting to be a part of this year's Go Green Environmental Fair on September 14. Cathy was going to fill out the application for the SC to be an exhibitor at the event.
- Communications
- Scorecard – Josh noted he was going to work on a cumulative scorecard list and Justin noted he could assist if needed since he has access to all of Emily's old files.

VIII. Standing Updates

- Park, Recreation and Tree Commission Updates – Sarah noted the upcoming Water Works Park ribbon cutting.
- Council Liaison Updates
 - Trent shared with the Commission a new business in town called Green Tech Auto the City Council recently gave approval for. The company salvages used elective vehicle car batteries and refurbishes them so they don't go to waste.
 - Trent also highlighted a recent visit to Mission from Congresswoman Sharice Davids to check out the recently completed Foxridge Dr capital project.
 - Lastly, Trent noted the Council is working on short-term rental regulations and finalizing the budget.
- Staff Updates

IX. Reminders and Announcements

X. Review of Action Items

- Cathy would submit the application for the SC to be an exhibitor at the Go Green Environmental Fair and Josh would handle signups to work.

XI. Adjourn

- Josh moved to adjourn the meeting. Ellen seconded the motion. The motion passed. The meeting adjourned at 7:45 p.m.

The next regular meeting of the Sustainability Commission will be in person at Mission City Hall on Monday, September 9, 2024 at 6:30 p.m.

Date: September 9, 2024

To: Sustainability Commission and Parks, Recreation and Tree Commission

From: Justin Carroll, Deputy City Administrator

RE: Tree Preservation and Protection Ordinance

The Mission City Council held a discussion on tree preservation and protection at their July meeting. The goal of the discussion was to provide staff with guidance in order to draft proposed changes and/or new ordinance(s) to ensure proper tree preservation and protection provisions are in place throughout the City. Part of the discussion also involved the request to have the Sustainability Commission and the Parks, Recreation and Tree Commission both examine any proposed changes as well. Below is a comprehensive summary of all tree preservation and protection ordinance changes staff is proposing for the City Council to consider at their October meeting.

1. Education
 - a. The most critical component. Residents should understand the value trees provide to the City and what the goals of the proposed changes are aiming to accomplish.
2. Tree Protection and Removal Plan
 - a. This is required for any new commercial or significant residential project. The plan will identify all trees on a site plan and which, if any, trees are marked for removal. Trees on the site plan require tree protection throughout the project.
 - b. All right-of-way trees are automatically protected.
 - c. Certain size trees within the front lot line, non-street property line, and throughout the other property areas are also automatically protected.
 - d. Tree protection fencing shall be wood, plastic, or chain link and shall encompass a minimum perimeter depending on the size of the tree itself.
 - e. Trees marked for removal must be approved as part of the permitting process.
 - f. Trees that are dead, diseased, or in a location where no other reasonable accommodation can be made are exceptions and able to be removed.

3. Tree Replacement

Protected Trees Removed	Table 1: Mitigation for Removal	
	Tree Replacement Rate*	Fee En Lieu Option
Low Priority: < 4" caliper	1 for 1 tree replacement	\$ per Caliper Inch \$100.00
Moderate Priority: 4" - 12" caliper/DBH	50% of caliper/DBH inch	\$200.00
High Priority: 12"-24" caliper/DBH	75% of caliper/DBH inch	\$300.00
Other: Trees prohibited from removal by 415.190(B), except as authorized in 415.190(D).	100% of caliper/DBH inch	\$400.00

* All replacement trees shall be at least 2.5" caliper and selected from the species list managed by the Parks, Recreation, and Trees Commission.

4. Nuisance Abatement

- a. Any dead trees within the City are considered a nuisance. The City's Codes Enforcement Officer has the authority to require removal of a dead tree. Tree removal nuisance abatements would be eligible for Mission Possible grant funding if a resident meets the program's income requirements.